



haryana state electronics development corporation limited
(a state government undertaking)
हरियाणा राज्य इलैक्ट्रॉनिक्स विकास निगम लिमिटेड
(हरियाणा सरकार का उपक्रम)
Chandigarh

ORDER

Keeping in mind the policy framed by the State Government; the officers/officials of the Corporation are entitled to the following office space:

Sr. No.	Designation	Space in Sq. ft.
1.	General Manager or equivalent	225
2.	Deputy General Manager or equivalent	180
3.	Assistant General Manager or equivalent	140
4.	Senior Manager or equivalent	90
5.	Manager or equivalent	60
6.	Section Officer/ Assistant or equivalent	40
7.	Other staff (upto Assistant level)	20
8.	PA to Chairman/ MD	100
9.	Record Room	100 for each Group

Dated: 19.01.2015
Place: Chandigarh

Managing Director

Endst. No. HARTRON:CT:2015:

Dated:

A copy of the above is forwarded to Sh. S.C. Gupta, Deputy Engineer (Civil) for taking further necessary action in accordance with the above policy.

sdh
Asstt. General Manager (P&A)
for Managing Director, HARTRON

Endst. No. HARTRON:CT:2015: 13104

Dated: 23-01-2015

✓ A copy of the above is forwarded to Sh. Rajender Singh, AGM (Web) for placing on the HARTRON's website.

Rajender Singh
Asstt. General Manager (P&A)
for Managing Director, HARTRON